



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, July 11, 2017 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	September 12, 2017

MEMBERS PRESENT

Charles Robbins, Professional Member, President
Harold Caswell, Professional Member, Vice President
Frank Beebe, Professional Member
John Mills, Professional Member
James Anderson, Public Member
Matthew Reilly, Professional Member

MEMBERS ABSENT

Sheila Littleton, Public Member
John Brady, Public Member
Craig Tenaro, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

Brad Noel, Dual Temp Co.
Tom Mchale, Dual Temp Co.
Cliff Neith, Dual Temp Co.
George Waweru
David Noel, Dual Temp Co.

CALL TO ORDER

Mr. Robbins called the meeting to order at 8:33 am.

REVIEW OF MINUTES

A motion was made by Mr. Beebe, seconded by Mr. Caswell, to approve the June 13, 2017 minutes. The motion carried unanimously.

UNFINISHED BUSINESS

Proposed to Deny Hearing- 8:30 a.m

George Waweru

The PTD hearing for Mr. Waweru went on record at 8:34 a.m., with the introduction of the board members. Mr. Waweru was sworn in at 8:35 a.m. Mr. Waweru presented the board with an explanation regarding his qualifications. At 8:43 a.m. the board went into deliberations. The hearing resumed at 8:45 a.m. A motion was made by Mr. Robbins, seconded by Mr. Caswell, to table the hearing until the next meeting so that Mr. Waweru can provide documentation that he is awaiting to receive. The motion carried unanimously.

Bradley Noel

The PTD hearing for Mr. Noel went on record at 8:47 a.m., with the introduction of the board members. Mr. Noel was sworn in at 8:48 a.m. Mr. Noel presented the board with an explanation regarding his experience. At 8:59 a.m. the board went into deliberations. The hearing resumed at 9:01 a.m. A motion was made by Mr. Beebe, seconded by Mr. Caswell, to approve Mr. Noel to sit for the Bypass exam. The motion carried unanimously.

NEW BUSINESS

Review of Examination Applications- Master HVACR & HVACR Restricted

John Wilkerson

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to approve the Master HVACR application of Mr. Wilkerson contingent upon receipt of the universal CFC card. The motion carried unanimously.

Review of Examination Applications- Master Plumber

Michael Campbell

A motion was made by Mr. Mills, seconded by Mr. Caswell, to approve the Master Plumber application of Mr. Campbell. The motion carried unanimously.

Review of Reciprocity Applications- Master Plumber

Leonardo Gerardo

A motion was made by Mr. Robbins, seconded by Mr. Caswell, to approve the Master Plumber application of Mr. Gerardo. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Beebe, seconded by Mr. Reilly, to ratify the applications of:

- Robert Cotton, Master HVACR Restricted
- Robert Walker, Master Plumber

CORRESPONDENCE

OTHER BUSINESS BEFORE THE BOARD

PUBLIC COMMENT

NEXT SCHEDULED MEETING

The next board meeting will be held on September 12, 2017 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Beebe, seconded Mr. Mills, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:32 am.

Respectfully submitted,

A handwritten signature in black ink, reading "LaTonya Brown". The signature is written in a cursive, flowing style with a large initial "L".

LaTonya Brown
Administrative Specialist II